

**SUMMARY OF MINUTES
Regular Board Meeting
June 28, 2021**

Board President Joseph A. Caffrey called the meeting to order at 6:01 p.m.

Superintendent Costello led the Pledge of Allegiance to the Flag.

Board Secretary Thomas F. Telesz called the roll

6 Members Present: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

3 Members Absent: Evans, Harris, Quinn

President Caffrey began the meeting:

- An Executive Session was held prior to the Regular Board Meeting of June 28, 2021. The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.
- Motion to approve the minutes of the Regular Board Meeting of May 24, 2021 and dispense with the reading of those minutes.

Rev. Walker moved, seconded by Ms. Thomas to adopt these minutes.

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Treasurer's Report:

Thomas F. Telesz, Business Administrator/Board Secretary, presented the Treasurer's Report ending April 30, 2021.

**WILKES-BARE AREA SCHOOL DISTRICT
CASH ACCOUNT BALANCES
MONTH ENDING APRIL 30, 2021**

GENERAL FUND	
ATHLETIC FUND-FNB BANK	\$ 250,098.68
GENERAL FUND CHECKING - FNCB	(1,084,434.18)
PAYROLL CHECKING-FNCB	2,052,245.93
FNB BANK	461,820.77
PNC BANK	393,384.40
FEDERAL PROGRAMS CHAPTER 1 -FNCB	5,868.74
FEDERAL PROGRAMS - FNCB	3,925,134.82
EARNED INCOME TAX ACCOUNT-FNCB	31,440.83
PLGIT EIT	862,370.69
GENERAL FUND CASH CONCENTRATION - FNCB	34,787,380.39

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COMMONWEALTH INVESTMENT #1	12,337.53
REAL ESTATE TAX ACCOUNT - FNCB	-
LPL FINANCIAL	833,148.23
JANNEY MONTGOMERY SCOTT	1,754,159.76
FNB BANK	76,974.60
LANDMARK CD	482,460.34
PAYROLL CLEARING -FNCB	-
TOTAL GENERAL FUND	\$ 44,844,391.53

CAPITAL PROJECTS FUNDS

PNC BANK INVESTMENT	\$ 2,097,781.04
2016 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	(19,780.04)
FNCB 2019 CAPITAL PROJECTS	6,975.84
2019 BOND ISSUE	50,077,226.32
PLGIT CASH RESERVE	1,787,024.72
TOTAL CAPITAL PROJECTS FUNDS	\$ 53,949,227.88

FIDUCIARY FUNDS - TRUST AND AGENCY

TRUST FUNDS:

WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$ 47,434.66
COMMONWEALTH INVESTMENTS WHOLE LIFE	354,470.37
FNB BANK WHOLE LIFE	50,300.17

AGENCY FUNDS:

ELEMENTARY ACTIVITY FUND-Landmark BANK	155,309.98
SECONDARY ACTIVITY FUND-Landmark BANK	277,021.66
TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS	\$ 884,536.84

PROPRIETARY FUND - FOOD SERVICE

FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$ 3,635,183.07
TOTAL PROPRIETARY FUND - FOOD SERVICE	\$ 3,635,183.07

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DEBT SERVICE FUND

COMMONWEALTH INVESTMENTS DEBT SERVICE \$ 9,875.29

Ms. Patla moved, seconded by Mr. Atherton to adopt the Treasurer's Report ending April 30, 2021.

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

SUPERINTENDENT REPORT

Good Evening. I would like to give an update on the summer program that was discussed at the previous meeting. We currently have 700 students that will be attending the summer program.

I have also been receiving inquiries regarding an Open House for the new High School. Beginning approximately July 5, we will begin the process of moving teacher's boxes into the new High School as well as moving boxes to the Middle School due to the reconfiguration throughout the District. We are hopeful on July 12 we will have the administration and key personnel moving into the new High School.

There will be several Open Houses throughout the month of August. Students from each grade along with family will be invited to tour the school on separate nights. There will also be a dedication and ribbon cutting ceremony along with several other "Open House" events. All the information will be posted on the website as plans are finalized.

APOLLO REPORT

Mr. Mike Krzywicki – District Maintenance Plan. Kistler Elementary Roof Replacement project has been completed.

The Switchgear replacement at Heights Elementary will be performed in August and will require a 10-day shutdown. Maintenance areas need to be emptied out by July 9 for access to the work area.

Apollo has obtained pricing for flooring replacement @ GAR for consideration by the District. Lighting replacement will be performed over summer months.

Bid documents for roof replacement at Solomon complex are being prepared. Advertisements for bids will run during the weeks of June 27 and July 4 with pre-bid meeting to follow. One modular classroom unit at Solomon Elementary will be repaired and the other will be replaced over winter break.

E.L. Meyers Monitoring Structure/Walkway/Tunnel. Apollo performed their last monthly inspection of the areas where settlement has previously been observed. No major movement has been detected since last inspection.

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New High School Project. The Sitework Contractor has completed traffic improvements at Courtright/River Street intersection and Maffett Street entrance, continued PADOT improvements at Cross Valley off-ramp, sidewalks, curbs, and topsoil and commenced traffic improvements at Abbott Street intersection.

The Building Shell Contractor has completed installation of masonry veneer, metal wall panels, cast stone, elevators, auditorium seating, and gym floor and continued installation of EIFS, painting, VCT flooring, sheet vinyl flooring, stage lighting, stage flooring, markerboards, casework, countertops, acoustical wall panels, hollow metal doors, wood doors, toilet partitions, terrazzo, ceramic tile, quarry tile, rubber stair treads, finish carpentry, handrails, lab casework, metal lockers, bleachers and door hardware.

The Drywall Contractor has completed installation of metal stud framing, gypsum wallboard, taping and spackling, and ceiling grid, and continued installation of ceiling tiles.

The Food Service Contractor has completed installation of kitchen equipment.

The Plumbing Contractor has completed installation of pipe, pipe hangers, pipe insulation, and fire sealant, and continued installation of plumbing fixtures.

The Fire Protection Contractor has completed installation of sprinkler system piping and continued installation of sprinkler heads and related testing.

The HVAC Contractor has completed installation of duct hangers, metal ductwork, duct insulation, and continued installation of flex duct, GRD's, equipment startup and balancing of HVAC equipment.

The Electrical Contractor has completed removal of temporary power and lighting and continued to install lighting fixtures and devices.

The Aluminum & Glass Contractor has continued installation of aluminum windows and doors, glass and caulking.

The Landscaping Contractor has continued seeding and installation of plantings.

All work is being performed under site specific COVID-19 prevention guidelines and COVID-19 exposure control plan with daily temperature monitoring of all persons working on site.

The projected final cost is within budget and substantial completion will be achieved prior to the start of the 2021-2022 school year.

Dr. Costello – John Chiumento has employees ready to start moving the kitchen equipment to the new High School.

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Mr. Atherton – Has the Kistler roofing contractor completed the repair work to the grass and sidewalks that were damaged? Since the recent roof repair, was there another issue with a leak from the Kistler roof?

Mr. Kryzwicki – The concrete was poured on Thursday. They will be completing the topsoil and reseeding which may have to be done again in the fall. There were two section of the roof not covered under this roofing contract. The area where the leak occurred is where the Kistler switchgear is located – there would have to be a total shutdown in order to repair that section of the roof. However, PPL stepped up to the plate and lifted the equipment off of the roof. There is a temporary rubber patch on the roof. The roofing contractor can do the repairs with a Change Order.

Ms. Thomas – How many pieces of kitchen equipment are we waiting on being delivered? Is the roof at GAR going to be repaired?

Mr. Krzywicki – There are 6 pieces of equipment that need to be installed. I wasn't aware of the roof damage, but we will look at it.

Mr. Kryzwicki – As of Wednesday, the projection for the percent complete of the New High School will be 94% complete. Thus far we have committed \$3,517,697 of the contingency. I am projecting a possible additional \$75,000 which will project out to \$3,592,697 or 55.97% for a potential savings of \$2,825,829.

OLD BUSINESS

Ms. Thomas – Will the Dress Code be changed for this school year?

Dr. Costello – My recommendation would be we stay status quo for another year.

COMMUNICATIONS FROM CITIZENS

Ms. Diaz

Is concerned about the safety of the students in the new High School and is interested in the learning about the safety plan for the school.

Dr. Costello – There will be 3 police officers, 4 administrators and 4 guidance counselors. In the event there is a problem, the students will be asked to reach out to an administrator, SRO or guidance counselor. Prior to entering the building there will be security checks. All bags will be checked and students will enter through a metal detector. There are plans in place to make the school as safe as we possibly can. There are multiple cameras throughout the school, outside the perimeter and parking lot.

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Kayla Orehek, Wilkes-Barre, PA

Kayla is the varsity cheerleader coach for WBA and thanked the Board for stepping up and supporting the cheerleaders as true athletes. Their kindness shown to the squad and staff is appreciated. She then addressed the inequality and lack of communication within the athletic department regarding the cheerleading squad. Scheduling of practice times, transportation and general information is not shared. When asked if they would be able to join and compete under PIAA she was told this was not the time to do that. I would like to showcase the talent we have on the squad. They are the face of this new chapter of the Wolfpack but do not feel like “we are one.”

Dr. Costello: I give you permission to join the PIAA and the squad will follow those rules and regulations. I will also arrange to have a meeting with you, Mike Namey and myself to discuss these issues.

There were no further comments from the public or the Board Members.

LUZERNE INTERMEDIATE UNIT #18

Ms. Thomas – The next meeting will be Wednesday, August 11 at 4:00 p.m.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER – No Report

CURRICULUM ADMINISTRATION

Mr. Atherton presented the following report and recommendations for the Board’s approval:

1. That approval be given to enter into an ESY agreement between Wilkes-Barre Area School District and Varsity Tutors, LLC, 101 South Hanley Road, Suite 300, St. Louis, MO at cost of \$2,724.90. **“Exhibit A”**
2. That the following 2021-2022 school calendar be adopted.

**WILKES BARRE AREA SCHOOL DISTRICT
2021-2022 SCHOOL CALENDAR**

September 7, 2021	Act 80/Professional Development
September 8, 2021	Staff Preparation Day
September 9, 2021	Student First Day –School Opens
October 11, 2021	Columbus Day
November 11, 2021	Veteran’s Day
November 15-19, 2021	American Education Week
November 25–29, 2021	Thanksgiving Vacation
December 1–15, 2021	Keystone State Exams Wave 1
December 24 - January 2, 2022	Christmas Vacation
January 3, 2022	School Re-Opens
January 17, 2022	Martin Luther King Day

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January 27, 2022	Second Semester Begins
February 18, 2022	Act 80/Professional Development
February 21, 2022	Presidents Day
April 14 - 18, 2022	Easter Vacation
April 25 - May 13, 2022	PSSA Testing
May 16 - 27, 2022	Keystone Exams
May 30, 2022	Memorial Day
June 10, 2022	Last Student Day
June 10, 2022.....	Graduation
June 13, 2022	Clerical, Evaluation, Planning
June 14, 2022.....	Act 80/Professional Development, Last Teacher Day
*Potential Snow make up days:	
November 29, 2021	
February 21, 2022	
April 14, 2022	
April 18, 2022	

3. That approval be given to ratify the Summer School Credit Recovery Program agreement between the Wilkes-Barre Area School District and the Luzerne Intermediate Unit #18 at a rate of \$180 per course registration. **“Exhibit B”**
4. That approval be given to ratify the agreement between the Wilkes-Barre Area School District and King’s College for our students to participate in the Young Scholar Programs at a cost of \$180 per class. **“Exhibit C”**
5. That approval be given to ratify the agreement between the Wilkes-Barre Area School District and Luzerne County Community College “Early College Program Summer Participation and Financial Support Agreement”. The tuition rate is \$65 per credit, \$15 early college fee, and any applicable course fees. **“Exhibit D”**
6. That approval be given to ratify the Educational Services Agreement between the Wilkes-Barre Area School District and Misericordia University. The dual enrollment fee is \$100 per credit and a \$25 lab fee. **“Exhibit E”**
7. That approval be given to ratify the Memorandum of Understanding (MOU) 2021 Summer Scholars Program between Wilkes-Barre Area School District and Wilkes University. The fee is \$50 per credit. **“Exhibit F”**
8. That approval be given to reimburse the Meyers Speech and Debate the following amount of \$2,829.50 for expenses incurred during the 2020-2021 school year.

Mr. Atherton moved, seconded by Ms. Patla to adopt the Curriculum Administration Report.

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

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BUDGET FINANCE/MATERIALS & SUPPLIES/CONTRACTED SERVICES COMMITTEE
REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

A. Administrative
1. Capital Projects

That approval be given to the below listed payments:

A1.1	Apollo Group, Inc.	New High School Project	Capital Projects	App. No. 44	\$83,613.51
A1.2	11400, Inc.	New High School Project	Capital Projects	App. No. 7	\$324,468.00
A1.3	11400, Inc.	New High School Project	Capital Projects	App. No. 8	\$39,058.75
A1.4	Benell, Inc.	New High School Project	Capital Projects	App. No. 25	\$104,924.60
A1.5	Duggan & Marcon, Inc.	New High School Project	Capital Projects	App. No. 16	\$211,008.42
A1.6	Everon Electrical Contractors, Inc.	New High School Project	Capital Projects	App. No. 25	\$300,297.38
A1.7	Green Valley Landscaping, Inc.	New High School Project	Capital Projects	App. No. 7	\$241,372.02
A1.8	Quandel Construction Group, Inc.	New High School Project	Capital Projects	App. No. 26	\$1,634,744.03
A1.9	Scranton Sheet Metal, Inc.	New High School Project	Capital Projects	App. No. 25	\$251,934.81
A1.10	Stell Enterprises, Inc.	New High School Project	Capital Projects	App. No. 19	\$950,272.20
A1.11	Triangle Fire Protection, Inc.	New High School Project	Capital Projects	App. No. 15	\$43,200.00
A1.12	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #019707R	\$2,019.44
A1.13	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #019788	\$14,306.00
A1.14	Geo-Science Engineering & Testing	New Stadium Project	Capital Projects	Inv. #019788-1	\$1,918.00
A1.15	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #019915	\$1,232.00

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A1.16	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #019927	\$8,125.00
A1.17	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #020005	\$15,110.00
A1.18	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. #020041	\$13,518.00
A1.19	A & E Group	New High School Project	Capital Projects	Inv. #7	\$54,382.75
A1.20	Borton Lawson Engineering, Inc.	New High School Project	Capital Projects	2017-3091- 001-0000041	\$6,062.97
A1.21	Borton Lawson Engineering, Inc.	New High School Project	Capital Projects	2017-3091- 001-0000042	\$6,348.73
A1.22	TGL Engineering, Inc.	New High School Project	Capital Projects	Inv. #38	\$5,000.00
A1.23	TGL Engineering, Inc.	New High School Project	Capital Projects	Inv. #39	\$5,000.00
A1.24	WKL Architecture	New High School Project	Capital Projects	Inv. #42	\$30,000.00
A1.25	WKL Architecture	New High School Project	Capital Projects	Inv. # AS3.14	\$3,535.00
A1.26	WKL Architecture	New High School Project	Capital Projects	Inv. #43	\$90,000.00
A1.27	WKL Architecture	New High School Project	Capital Projects	Inv. #AS3.15	\$4,166.00
A1.28	Borton Lawson Architecture	Stadium Complex Design	Capital Projects	BA19-4471- 002BLA0016	\$3,466.04
A1.29	Geo-Science Engineering & Testing	Stadium Complex	Capital Projects	Inv. #019789	\$23,907.90
A1.30	Apollo Group, Inc.	Kistler Roof Replacement	Capital Projects	App. No. 3	\$12,596.84
A1.31	Detwiler Roofing, LLC	Kistler Roof Replacement	Capital Projects	App. No. 3	\$149,490.00
A1.32	Mark J. Sobeck Roof Consulting, Inc.	Kistler Roof Replacement	Capital Projects	Inv. #7229	\$3,371.75
A1.33	Apollo Group, Inc.	Heights-Murray Switchgear	Capital Projects	AGI-21001- WBASDPR#2	\$1,364.17
A1.34	Apollo Group, Inc.	Heights-Murray Switchgear	Capital Projects	AGI-21001- WBASDPR#3	\$1,075.94
A1.35	Mark J. Sobeck Roof Consulting, Inc.	Solomon/Plains Roof Project	Capital Projects	Inv. 7243	\$9,338.00

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2. That approval be given to ratify the following Capital Project checks:

Wyoming Valley Sanitary Authority	New High School Project	Capital Projects	Check #464	\$83.80
Sewer Authority of Plains Twp.	New High School Project	Capital Projects	Check #465	\$18.00
Pennsylvania Power & Light Co.	New High School Project	Capital Projects	Check #466	\$555.02
Integra One	New High School Project	Capital Projects	Check #467	\$459,164.43
Pennsylvania American Water Co.	New High School Project	Capital Projects	Check #468	\$1,267.88
Pennsylvania Power & Light Co.	New High School Project	Capital Projects	Check #469	\$4,943.33
Terrana Law, P.C.	New High School Project	Capital Projects	Check #470	\$46,866.88

3. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Change Order Nos: 2.02.04.17, 2.02.01.018 **“Exhibit G”**
4. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Change Order Nos: 2.09.012, 2.10.005 **“Exhibit H”**
5. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Change Order Nos: 2.01.015, 2.02/04.019, 2.09.013 **“Exhibit I”**
6. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Change Order Nos: 2.01.001, 2.11.001 **“Exhibit J”**
7. That approval be given to the Controller to post to the 2020-2021 fiscal year end accounting ledgers all budgetary transfers made necessary by closing and adjusting entries and year end auditor adjustments. These transfers will be required to be presented to the Board for review and final approval.
8. That approval be given to set the adult meal prices for lunch at \$4.00. This price accounts for the minimum PDE requirement.

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B. FEDERAL

That, in accordance with the authority of the Board, the following Federal AP Checks #2192 to #2205 and April Federal Wire Transfers #202000715 to #202000723 which were drawn for payment since the last regular board meeting of the Board of Education held on May 10, 2021 be approved.

C. GENERAL FUND/FOOD SERVICE

That payment be approved for the General Fund Wire Transfers #202011651 to #202011664; General Fund checks #56486 to #56538 and Food Service checks #3590 to #3602 which were drawn for payment since the last regular board meeting of the Board of Education held on May 10, 2021 be approved.

D. GENERAL FUND

That the checks #56539 to #56635 listed on the following pages, which have been inspected, be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

E. Contracted Services

1. That approval be given to award the Student Accident/Interscholastic Sports Insurance Policy for the 2021-2022 school year through Bolinger Specialty Group at a cost of \$24,094.
2. That approval be given to renew the District's Commercial Package (Property and Liability), Commercial Automobile, the School Leaders Liability, Date Security and Excess/Umbrella and Violent Event/Active Shooter coverage through Utica National Insurance Group., for the 2021-2022 school year, effective July 1, 2021 at a combined rate of \$259,201.
3. That approval be given to award the District's Workers Compensation Insurance Policy for the 2021-2022 school year effective July 1, 2021 through MEMIC Casualty Company at an estimated cost of \$323,151.
4. That approval be given to ratify an agreement with Larson Design Group, Inc., 1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701 and the Wilkes-Barre Area School District to perform a technical review of the Traffic Impact Study that was prepared for Wilkes-Barre Area School District in April 2018 and revised August 2018 at a fee of \$3,000.
5. That approval be given to enter into an agreement between Visual Sound, 4700 Westport Drive, Suite 1500, Mechanicsburg, PA and the Wilkes-Barre Area School District for the installation of Epson BL Interactive Projectors at a total cost of \$79,316.00.

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6. To approve Change Order #002 for 11400, Inc. in the amount of \$3,875.00. The Change Order consists of the following:

Change kettle from 100 gal. to 60 gal.	\$3,875.00
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7. To approve Change Order #014 for Everon Electrical Contractors, Inc. in the amount of \$155,529.60. The Change Order consists of the following:

Bulletin No. 65 – Auditorium Dimming only	\$7,591.70
RFI No. 681 – Provide (96) doghouse covers with GFI receptacles	\$22,036.81
RFI No. 673 – Provide (2) circuits for generator block heater & battery charger	\$4,887.96
RFI No. 663 – Provide (2) smoke detectors in elevator shafts	\$962.70
RFI No. 700 – Provide circuit for water heater	\$3,187.36
Security camera revisions per Torbik recommendations (No. 1 thru 11)	\$26,797.00
Bulletin No. 67 – Access Control power supplies	\$46,617.36
RFI No. 708 – Provide circuit from KEP-1 & tie both receptacles together	\$2,086.05
Provide power umbilical between components of mini-splits	\$10,981.17
Furnish & install message center in Library	\$30,381.49

8. To approve Change Order #020 for Quandel Construction Group, Inc. in the amount of \$48,033.94. The Change Order consists of the following:

Credit for deletion of specified door operators	(\$5,309.55)
Change top coat on running track to black	\$23,626.07
Provide additional bamboo wall panels as requested by Architect	\$1,744.91
Provide floor hatch in Natatorium	\$3,936.29
Provide duct wrap on roof per Sobeck directive	\$13,981.52
Provide card reader for both elevators	\$2,092.28
Additional line striping in Cafeteria	\$2,306.84
Credit for deletion of window shades @ (3) W-17 doors	(\$925.16)
CCD No. 4 – Cut welds free on Main Street trusses	\$6,580.74

9. To approve Change Order #006 for Scranton Sheet Metal, Inc. in the amount of \$4,545.38. The Change Order consists of the following:

Flowable fill for backfill of underground duct in Natatorium per GSE	\$8,551.20
Credit for unistrut support of duct sox	(\$4,005.82)

10. To approve Change Order #001 for Torbik Safe & Lock, Inc. in the amount of \$24,417.00. The Change Order consists of the following:

Bulletin No. 67 – Access Control power supplies	\$24,417.00
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11. That approval be given to a Change Order dated June 18, 2021 for Geo-Science Engineering & Testing, LLC in the amount of \$75,078.44. The Change Order consists of additional inspection services for building elements, sidewalks, curbs and asphalt pavement.
12. That approval be given to ratify Change Order #001 for Brennan Electric Inc., in the amount of \$41,800.00 for the Heights-Murray Elementary Switchgear Project.

Rev. Walker moved, seconded by Ms. Thomas to adopt the Budget Finance/Materials & Supplies/Contracted Services Report.

On the question:

Mr. Caffrey – Mr. Telesz under Item #E1 is there an increase or decrease in this amount?

Mr. Telesz – Items #E1-E3 is our entire insurance package and when those items are put together there is approximately a \$20,000 decrease.

Mr. Caffrey – Dr. Costello please explain Item #E4 regarding the Traffic study.

Dr. Costello – We are currently looking at the traffic study we initially had from Borton Lawson and we are utilizing another company, Larson Design, to review the assumptions that were made regarding the traffic patterns are accurate in regards to Abbott Street.

Mr. Caffrey – Dr. Costello please explain Item #E5.

Dr. Costello – That is for the installation of the projectors the District will be utilizing.

The vote was as follows:

6 Ayes: Atherton, Patla (A1.30 – A1.35; A2 to A8; B, C, D, E, 1, 2, 3 ,5), Schiowitz (A1.30 – A1.35, A2 to A8, B, C, D, E,1, 2,3, 4, 5, 6), Thomas, Walker, Caffrey

2 Nays: Patla (A1.1 to A1.28, E 4, 6, 7, 8, 9, 10, 11, 12), Schiowitz (A1.1 to A1.29, E 7 thru 12)

ATHLETIC COMMITTEE REPORT – The spring sports inventory has been completed. A meeting was held regarding the fall season sports.

SAFETY/SECURITY COMMITTEE REPORT – A meeting was recently held and a question was asked about the safety and security of the buildings we are no longer using.

Dr. Costello stated we will continue to secure these building until they are officially sold and we no longer have occupancy.

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TRANSPORTATION COMMITTEE REPORT – A meeting was held last week with STA. They are currently planning the bus routes for the upcoming school year.

BUILDING MAINTENANCE COMMITTEE REPORT – A meeting was held on June 23. Some issues discussed were the Kistler pool, maintenance plans for the High School grounds and landscaping, and the Solomon/Plains roof. We will be doing a tour of the buildings to check on the maintenance of the inside as well as the outside of them.

FACILITIES TRANSITION COMMITTEE REPORT – No Report

STUDENT WELLNESS – I would like to set up a meeting with Team B, which consists of our outside agencies, to discuss what our needs will be for the upcoming school year.

POLICY COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

- 1. That the following policy be revised:**
 - 210 Medications**

Any student who requires medication during school hours must comply with the following policy:

1. In conformance with regulations established by the Pennsylvania Department of Health, no prescribed medication will be administered at the Wilkes-Barre Area School District schools except by written order of a physician. Written authorization from the parent/guardian requesting and permitting the giving of the medication is to be presented to the school nurse. These statements will release school personnel from liability should reactions result from medication. This authorization is to be renewed each school year or each time there is a change in instructions and/or prescription.
2. Medication must be brought to school by a parent or guardian. It must be in the original container dispensed by a pharmacy or doctor, this includes herbal, alternatives, teas, and nutritional supplements and topical ointments/creams. The container label should state the patient's name, date, name of medication, dosage, and time to be given and placed in the custody of the school nurse, principal, or principal's designee for security purposes.
3. It shall be the responsibility of both the parent and student to inform the school nurse of any medication, inhaler, or medical equipment brought to or used in school. All medication shall be administered by the school nurse, principal, or principal's designee. The student is to take the medicine in the presence of the person administering the medication. The self-administration of medication by students during school hours is prohibited except in exceptional circumstances wherein the child's health may be jeopardized without it. (ex. rescue inhalers, EpiPens, insulin pens, glucagon.) In this case, a physician's order must state that it is necessary for the child to carry this medication.
4. The nurse will give a scheduled medication dose within a 30-minute window of the prescribed time. No medication will be administered to students if they are not present in the building at the time of the prescribed

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dose. A written record will be kept on each student receiving medication, and any side effects will be recorded and the parent will be contacted.

5. The parent of a child with a known severe allergic reaction to stinging insects or other allergies, asthma, and seizures should have an emergency plan in place. Medications needed shall have a medication administration form. Parents should supply their medication i.e. inhalers and Epi Pens and maintain current shelf life.

6. A student needing nonprescription medication will need a parent permission form and the medication must be in original, new sealed container. Over the counter medications will be administered for three (3) days. For longer periods, a doctor's note is required.

7. The WBASD requires written parental permission before the school nurse can administer Tylenol to your child during the school day. With this permission, the school nurse will administer an age and weight appropriate dose of Tylenol in school. The parent will be notified prior to/when the student receives a dose of Tylenol in school. Benadryl and Tums may be administered to a student on an as needed basis per the districts standing orders from the school physician.

8. Professional judgment will prevail when administering ANY medicine at school.

Rev. Walker moved, seconded by Ms. Thomas to adopt the Policy Report

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

PERSONNEL COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

The Personnel Committee respectfully submits the following report and recommendations.

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Agreements

1. That approval be given to extend the Administrators Association ACT 93 Agreement, between the Board of Wilkes-Barre Area School District and the members of Act 93, for a period of one year effective July 1, 2021 with the addition of the following addendums to the original agreement:

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- That the Human Resources Generalist be added to Group B Administration.
 - That the 12 Month Administrator (Secondary/Sr. High Principal) be added to Group B Administration at 230 units.
 - That the Middle School Principal be added to Group B Administration at 230 units.
 - That the Technology Administrator be added to Group A Administration at the maximum teacher salary.
 - That the Network Assistant's annual salary be 64% of the Technology Administrator's annual salary.
2. That approval be given to the Confidential Secretary Agreement, between the Board of Wilkes-Barre Area School District and the Confidential Secretaries effective July 1, 2021.
 3. That approval be given to the Collective Bargaining Agreement between the Wilkes-Barre Area School District and the Wilkes-Barre Area Crossing Guards Educational Support Personnel Association effective 8-31-2020.

B. Act 93

1. Due to the planned implementation of a newly structured learning program as well as the availability of a funding source, School Resource Officers will receive a \$5,000 stipend for full participation in the Summer Program. Stipend for partial participation will be prorated. All assignments will be based on student participation and funding available. Summer Programs hours not to exceed grant program funding.

James Sheridan
Robert Simonetti
Edward Mishanski

Thomas Kupetz
Barry Jacob

Carl Gembitski
Carol Davenport

C. Professionals

1. That the retirement of **Maura O'Donnell** be accepted effective the last day of the 2020-21 school year.
2. That the resignation of **Elias Cross** be accepted effective the last day of the 2020-21 school year.
3. That **Nikole Karkut's** request for a sabbatical for the first semester of the 2021-22 school year be approved.
4. That **Ashely Filipek-Pasquariello's** request for a sabbatical for the 2021-22 school year be approved.
5. That **Candace Day's** request for a sabbatical for the 2021-22 school year be approved.
6. That **Sean McLaughlin** be appointed a Head Teacher.
7. That **Chris Anthony** be appointed a Head Teacher.
8. That **Sharida Walker** be appointed a Head Teacher.

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9. That **Kyle Paul** be appointed a Head Teacher.
10. Due to the planned implementation of a newly structured learning program as well as the availability of a funding source, teachers, nurses and guidance counselors will receive a \$5,000 stipend for full participation in the Summer Program. Stipend for partial participation will be prorated. All assignments will be based on student participation and funding available. Summer Programs hours not to exceed grant program funding.

Heights Elementary School

Christine Edmondson	Rita Gubbiotti	Maria Hayward
Christine Hayward	Maria Hillard	Jamee Hopkins
Diane McFarlane	Andita Parker Lloyd	Linda Scarantino
Kevin Sickle		

Kistler Elementary School

Brenda Banaszek	Stephanie Brewster	Kelley Campas
Stacy Chronowski	Dionne Fisher	Anne Goffredo
Rachel Hedgcock	Sandy Mariko	Michael Namey
Dominique Nardone	Darlene Payne	Kristen Pstrak
Maureen Sovan		

Solomon/Plains Elementary School

Jamie Andrews	Joseph Bisulca	Katie Burns Szafran
Yvonne Corcoran	Michael Corcoran	Joelle DeLuca
Melinda Heffron	Robin Nankivell	Renee Pizzella
Michael Pryor	Sherri Yelen	Leah Zelinka

Solomon Junior High School

Marianne Aboutanos	Keryn Bevan	Michael Day
Brenda Cavalari	Laura McCabe	Brandon McCabe
Amanda Mendoza		

GAR

Sean McLaughlin

District Wide

Todd Jones	Mitchell Marcks
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D. Custodians, Maintenance and Housekeepers

1. That **John Spurga's** request for unpaid leave beginning May 25, 2021 through June 5, 2021 be approved.
2. That **Darrian Tyson's** request for unpaid leave beginning July 5, 2021 through July 25, 2021 be approved.
3. That the resignation of **Mary Liberaski** be accepted effective July 16, 2021.
4. That **Kevin Kaskey** be appointed a 25 hour per week housekeeper.

E. Food Service

1. Due to the planned implementation of a newly structured learning program as well as the availability of a funding source, the following employees will be appointed as cafeteria employees. All assignments will be based on student participation and funding available. Summer Programs hours not to exceed grant program funding.

Judy Blaine	Linda Koch	Stacey Rogers
Karen Charnichko	Cheryl Montigney	Mary Ann Susek
Barbara Givens		
2. That the employment of the employees approved to work the SSO Program at the May 24, 2021 board meeting be extended effective July 12, 2021 through the beginning of the 21-22 school year at a maximum of 2 hours per days from 1:30 PM to 3:30 PM.

F. Crossing Guards

1. That the retirement of **Francis C. Mamola** be accepted effective May 27, 2021.
2. That the retirement of **Katherine M. Timek** be accepted effective June 11, 2021
3. That **Franklin Giberson** be appointed a permanent Crossing Guard.
4. That **Gloria McGlynn** be appointed a permanent Crossing Guard.

Rev. Walker moved, seconded by Ms. Thomas to adopt the Personnel Report

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Abstain: Walker (C8)

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Rev. Walker presented Resolution #1

RESOLUTION #1

WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District, in accordance with law, prepared the following budget, of the amount of funds that will be required by the School District in its several departments for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in the amount of \$146,210,400.

NOW, THEREFORE BE IT RESOLVED, that the Board of School Directors of the Wilkes-Barre Area School District hereby presents the expenditures as hereinafter set forth during the fiscal year 2021-2022 and levies a tax of 18.4332 mills per dollar (\$18.43 per thousand dollars) of assessed valuation on real estate; re-enacts and/or continues in force the Resolution of June 29, 1971, providing for the levy, assessment and collection of the following taxes: (a) one (1) per centum on transfers of title of real estate; (b) a local services tax (formerly occupational privilege tax) of ten (10) dollars; (c) the earned income tax (wage tax) of one (1%) per cent; (d) the mercantile tax at the rate and under the terms and provisions set forth in the Resolution previously adopted; re-enacts and/or continues in force the Resolution of June 30, 1986 providing for the levy, assessment and collection of the business privilege tax at a rate of one and

Rev. Walker moved, seconded by Ms. Thomas to adopt Resolution #1

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Mr. Atherton presented Resolution #2

**RESOLUTION #2
WILKES-BARRE AREA SCHOOL DISTRICT
2020 HOMESTEAD and FARMSTEAD EXCLUSION RESOLUTION**

RESOLVED, by the Board of School Directors of Wilkes-Barre Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2021, under the provisions of the Homestead property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction.

The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2021:

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- a. **Gambling Tax Funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. Section 6926.505)b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$ 2,877,582.09.
 - b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to ACT 1, 53 P.S. Section 6926.324 (3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$9,392.15.
 - c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$2,887,538.90
2. **Homestead / Farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. Section 8584 (i), and Act 1, 53 P.S. Section 6926.341 (g) (3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
- a. **Homestead property number.** The number of approved homesteads within the School District is 11,472.
 - b. **Farmstead property number.** The number of approved farmsteads within the School District is .1.
 - c. **Homestead/Farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 11,698.
3. **Real estate tax reduction calculation.** The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1 (c) aggregate amount available during the school year for real estate tax reduction of \$2,887,538.90 by the paragraph 2 (c) aggregate number of approved homesteads and approved farmsteads of 11,473, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$251.68.
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$251.68 by the School District real estate tax rate of 18.4332 mills (.0184332) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$13,653.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$13,653.00.
5. **Homestead/Farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$13,653.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$13,653.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. Section 6926.341 (g) (3), based on homestead /farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

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6. **Homestead/Farmstead exclusion authorization – interim real estate tax bills.**

No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

Mr. Atherton moved, seconded by Rev. Walker to adopt Resolution #2

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Mrs. Schiowitz presented Resolution #3

RESOLUTION #3

Authority to Prepare Real Estate Tax Statements

BE IT RESOLVED that Diamond Marketing Solutions be authorized to prepare the school real estate tax statements for the 2021 Tax Duplicate at a rate of \$148.69 per 1000 bills including envelope and duplicates at a rate of \$90.02 per 1000 bills with date of issue July 12, 2021; 2% discount through September 10, 2021; face amount September 11, 2021, through November 10, 2021; and 10% penalty due after November 11, 2021. Further, that Tax Collectors be authorized to offer three installment payments of the face amount of school real estate taxes, provided taxables choose this option on or before August 13, 2021. (Installment due dates shall be: 1st – August 13, 2021; 2nd – October 13, 2021; 3rd – December 13, 2021.) A 10% penalty will be added to each delinquent installment not paid on or before the due date of the installment. Delinquent installments must be paid prior to the Tax Collectors accepting payment of subsequent installments.

Mrs. Schiowitz moved, seconded by Ms. Thomas to adopt Resolution #3

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

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Ms. Thomas presented Resolution #4

RESOLUTION #4

Real Estate Tax Collector for Wilkes-Barre Township

BE IT RESOLVED, that approval be given to appoint Elite Revenue Solutions, 100 Wilkes-Barre Boulevard, Suite 205, Wilkes-Barre, PA the collector of School Real Estate Taxes for Wilkes-Barre Township for the fiscal year commencing July 1, 2021 at a commission of \$2.20 per taxable, \$0 per interim bill, plus postage.

In addition, it shall be the responsibility of the Tax Collector to comply with the duties and responsibilities of the position as contained in the Local Tax Collection Law, Act of May 25, 1945, P.L. 1050, No. 394, and the Pennsylvania Department of Community Affairs' "Tax Collectors Manual." The Tax Collector must also comply with the procedures and requirements of the District for tax collectors established in its resolution of January 12, 2005.

The Tax Collector shall be required to furnish either a surety or collateral bond as required by the School Code of the Commonwealth of Pennsylvania.

Ms. Thomas moved, seconded by Ms. Patla to adopt Resolution #4

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Mrs. Schiowitz presented Resolution #5

RESOLUTION #5

Real Estate Tax Collector for Wilkes-Barre City

BE IT RESOLVED, that approval be given to appoint Elite Revenue Solutions, 100 Wilkes-Barre Boulevard, Suite 205, Wilkes-Barre, PA, collector of School Real Estate Taxes for Wilkes-Barre City for the fiscal year commencing July 1, 2021, at a commission of \$2.20 per taxable, \$0 per interim bill, plus postage.

In addition, it shall be the responsibility of the Tax Collector to comply with the duties and responsibilities of the position as contained in the Local Tax Collection Law, Act of May 25, 1945, P.L. 1050, No. 394, and the Pennsylvania Department of Community Affairs' "Tax Collectors Manual." The Tax Collector must also comply with the procedures and requirements of the District for tax collectors established in its resolution of January 12, 2005.

The Tax Collector shall be required to furnish either a surety or collateral bond as required by the School Code of the Commonwealth of Pennsylvania.

Mrs. Schiowitz moved, seconded by Ms. Patla to adopt Resolution #5

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

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Ms. Patla presented Resolution #6

RESOLUTION #6

Per Capita Tax Collectors

BE IT RESOLVED, that Berkheimer Associates be appointed to serve as collector of the Per Capita Tax for the fiscal year beginning July 1, 2021 at a rate of .25 cents per taxable individual plus postage, which will be the total cost to the School District. The Tax Collector is also authorized to collect delinquent Per Capita Tax, receiving total remuneration from the costs assessed to the delinquent taxable (i.e. at no cost to the School District).

Ms. Patla moved, seconded by Ms. Thomas to adopt Resolution #6

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Ms. Thomas presented Resolution #7

RESOLUTION #7

Local Services Tax Collectors

BE IT RESOLVED, that Berkheimer Associates be appointed to serve as tax collector for the collection of the Local Services tax for the fiscal year beginning July 1, 2021 at a commission not to exceed 2.05% of the gross amount of the tax collected and distributed to the school district.

Ms. Thomas moved, seconded by Mrs. Schiowitz to adopt Resolution #7

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Ms. Thomas presented Resolution #8

RESOLUTION #8

WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District has previously voted to consolidate the three District High Schools into the new High School in Plains Township, Pennsylvania, and to consolidate the Junior High Schools and the sixth grade classes of elementary schools into two Middle Schools, and all Elementary School to serve Kindergarten to Grade 5 students.

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WHEREAS, beginning with the 2021-2022 school year, the District buildings, grade alignments and estimated enrollments will be as follows:

Dodson Elementary, 13 Hillard Street, Wilkes-Barre, PA 18702, Grades K-5, Enrollment 412,
Daniel J. Flood Elementary, 565 N. Washington St., Wilkes-Barre, PA 18705, Grades K-5, Enrollment 555,
Heights-Murray Elementary, 1 S. Sherman St., Wilkes-Barre, PA 18702, Grades K-5, Enrollment 804,
Dr. David W. Kistler, 301 Old River Road, Wilkes-Barre, PA 18702, Grades K-5, Enrollment 782,
Leo E. Solomon Plains Elementary, 43 Abbott St., Plains, PA 18705, Grades K-5, Enrollment 672,
GAR Middle School, 250 S. Grant St., Wilkes-Barre, PA 18702, Grades 6-8, Enrollment 1028,
Leo E. Solomon Middle School, 43 Abbott St., Plains, PA 18705, Grades 6-8, Enrollment 666,
Wilkes-Barre Area High School, 2021 Wolfpack Way, Plains, PA 18705, Grades 9-12, Enrollment 2239,
Wilkes-Barre Area STEM Academy, 2021 Wolfpack Way, Plains, PA 18705, Grades 9-12, Enrollment 80,

THEREFORE, BE IT RESOLVED, the Wilkes-Barre Area School District authorizes the above reconfiguration and authorizes the Superintendent and the Board Secretary to submit all necessary documents in accordance with the Pennsylvania Department of Education requirements.

Ms. Thomas moved, seconded by Mrs. Schiowitz to adopt Resolution #8

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Mr. Caffrey presented Resolution #9

RESOLUTION #9

WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an "emergency" within the meaning of Section 520.1 of the Public School Code; and

WHEREAS, the Board of School Directors has determined that the risks COVID-19 presents to our students, faculty, and community requires an extraordinary response;

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NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code.

For the duration of said pandemic but in no event for any period exceeding four years, the Superintendent shall have the duty and the authority to develop a Health and Safety plan in a form and manner prescribed by the Pennsylvania Department of Education that ensures a minimum of 180 days of instruction, allowing for a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and distance learning as the Superintendent seems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students. Such instruction shall comply in full with the requirement of Chapter 4 of the regulations of the State Board of Education and with the curriculum standards published in accordance therewith.

Mr. Caffrey moved, seconded by Ms. Thomas to adopt Resolution #9

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

New Business

Ms. Thomas – Requested that the Cook Managers be part of the process of part time cafeteria employees in our schools.

Dr. Costello – I don't believe that is part of our professional hiring policy. We will look into that for the future. Some of those part time employees are hired by Nutrition, Inc.

Rev. Walker – Made a motion to continue the Dress code that was amended last year to continue for one more year. That motion was seconded Ms. Thomas.

The vote was as follows:

5 Ayes: Atherton, Patla, Schiowitz, Walker, Caffrey

1 Nay: Thomas

Communication from the Solicitor – Requests a motion to approve the Special Education Settlement Resolution for student LM.

Motion by Ms. Patla seconded by Ms. Thomas to accept that Settlement Resolution.

The vote was as follows:

6 Ayes: Atherton, Patla, Schiowitz, Thomas, Walker, Caffrey

Motion to adjourn by Ms. Thomas seconded by Rev. Walker.

The meeting adjourned at 7:05 p.m.

